



Lisbon Elementary PTA Meeting

Date: Wednesday, November 13, 2024

Time: 7:30 PM (Virtual)

Attendees:

(PTA Elected Officials)

1. PTA President – Elizabeth Hall
2. 1st VP – Elizabeth Dudley
3. 2nd VP – Diane Byrne
4. Treasurer – Kate Weiss
5. Recording Secretary – Tarah Theoret

(Community Members/Attendees)

1. School Principal – Debra Anoff
2. Annesia Rhodes
3. Trish Davis
4. Lisa Martin
5. Jem T
6. Jess McMahon
7. Michael Shul
8. Ziyu Wang
9. Mabelle Nzokwe
10. Bertha

Agenda:

1. **Call to Order**
2. **Introductions**
3. **Meeting Minutes Approval:**
 - a. Motion to accept - Elizabeth Dudley / Diane Byrne seconded (5 yes votes)
4. **President Report:**
 - a. Yearbook - Cover Contest to be voted at next meeting - will be adding links to upload photos from events on our website
 - b. Veteran's Day was a success - hope to add to budget next year - contributed over \$400 to the breakfast
5. **Vice President 1 Report**
 - a. Community Night on Nov 22nd for basket building
 - i. Donations: 25 basket donations + additional 10 baskets
 1. Baskets valued at \$55
 - ii. Aldi awarded \$500 gift card



- iii. Safeway \$50 gift card
- iv. Weis \$100 gift card
- v. Donated food items due at LES by Nov 18th

6. Vice President 2 Report

- a. Round 1 of after school has ended (except drama)
- b. Second session of golf kicked off yesterday
- c. Second session of golf and pickle ball start on Thursday
- d. Then we have Winter Session 2 and Spring session
- e. Next round of Drama – there’s a showcase date conflict, hoping to shift it slightly
- f. Spring Drama -

7. Treasurer Report

- a. Checking Balance: \$13,990.62
- b. Money Market Balance \$13,838.12
- c. Fall Fest: \$2,531
- d. 25 sponsored baskets for community night

8. Recording Secretary Report

- a. PTA activation
 - i. How are we currently activating the PTA membership?
 - 1. Are there other ways we can do so?
 - a. Diane Byrne “I love the meeting email with the link to join right in it! That’s super helpful for me!”
 - 2. Welcome email once dues are paid with info about PTA, and what we need from them for a successful year?
 - a. Maybe through Member hub - Elizabeth Hall to investigate how this works

9. Committee Reports

- a. Fall Festival Recap (10/26 - Elizabeth Dudley)
 - i. A lot of praise for the event! Attendees liked that it was outside and on a Saturday.
 - ii. Next year consider shortening the event to 2 hours (4 hours felt too long)
- b. Community Night (11/22)
 - i. Updates above
- c. Stem Night (Karen Landry) Thursday, February 20th
 - i. Karen has spoken to Eric Energy
- d. Dance (Annesia Rhodes) Friday, January 24th
 - i. Sweetheart dance



1. 1 adult per family
2. 6:30pm ET start time
3. 8pm ET end time
4. Have to advertise clearly that it's 1 parent for the family
5. Intended for LES students
6. Ticketing – \$10/child, \$0/parent
7. DJ secured - will be in
8. Glitter tattoos
 - a. leftover stencils and glitter from Fall Fest
9. Photobooth being secured \$800 - unlimited prints (digital and print)
10. Food – TBD
 - a. We have popcorn machine and leftover popcorn packets
 - b. Leftover juice and water from Fall Fest
 - c. Cotton Candy machine – we could purchase a cover for it
11. Decorations - Annesia going to make igloos (needs 800 gallon milk jugs – Elizabeth Hall to include CTA in Lisbon Lines)
 - a. After Care has priority in the cafeteria until 6pm on weeknights – but they can move to the Media Center after snack to decorate the night before. Debra Anoff to cancel all other activities.
 - b. Glenwood scholars can help decorate/setup and restock food – Elizabeth Hall can put Annesia in contact
 - c. Diane Byrne– there's a National Art Honor Society at the high school
 - i. Might be open to helping with decorations to earn hours - Diane Byrneto connect Annesia with the teacher.
 - ii. Do we need a cap for tickets?
 1. Debra Anoff 100-150 families we can accommodate using cafeteria and gym
- e. Wizards Basketball Game (5/2 - Elizabeth Hall) -
 - i. Mrs. Lindauere is teacher chair
 - ii. Will be planning Jan 1st
 - iii. Jess McMahon to help with fundraiser aspect
- f. International Night - need chair

10. Principal Report:

- a. Had over 65 veterans join LES on Veterans Day
- b. Had a strings quartet and orchestra quartet



- c. Served them a hot breakfast (half of the cost was covered by PTA)
- d. Next major event is Community Night – Anoff reaching out to families receiving baskets.
 - i. We will donate 20 baskets to Phelps Luck
 - ii. 15 baskets to Laurel Woods
 - iii. 15 to Cradlerock
- e. American Education week next week
 - i. School is open to parents and adults to visit their students in their classrooms
 - 1. Siblings are not permitted since it’s an active learning environment
- f. Parent Teacher Conferences
 - i. Sign ups have begun
 - ii. Monday conferences are in-person
 - 1. PTA provides dinner for teachers that night
 - a. Elizabeth hall to include a call for donations in upcoming Lisbon Lines
 - iii. Tuesday conferences are virtual
 - 1. PTA hoping to also provide breakfast
 - a. Elizabeth hall to include a call for donations in upcoming Lisbon Lines
 - iv. Wednesday conferences are virtual
 - 1. Parents are welcome to stay for lunch

11. Asst. Principal Report:

- a. Bradley Scobie was not in attendance

12. Teachers Report

- a. No teacher representatives in attendance

13. Miscellaneous Discussion:

- a. N/A

Motion to Adjourn at 8:22pm ET: Diane Byrne

Second – Lisa Martin

In Favor: 8

Next Meeting: December 11, 2024, 6:30-8:00 PM (in-person, at LES) BRING TREAT TO SHARE